# Warren Local Aboriginal Land Council (WLALC)

# Housing Application

**PLEASE NOTE:**

All questions must be answered - please do not use strokes

Any person who wilfully makes any false statement or representation will not be added to the Housing Waiting List.

(Please use **BLOCK** letters)

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Residential Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you a member of the WLALC? **YES NO**

**DETAILS OF ALL PERSONS SEEKING HOUSING (INCLUDING APPLICANT):**

**HOUSEHOLD COMPLIMENT:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **DOB** | **Age** | **Gender** | **Relationship to Applicant** | **Number of Bedrooms** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Gross Weekly Income all persons 18 or over** | **$** | | |  |  |

**NOTE: FOR THIS HOUSING APPLICATION TO BE GIVEN CONSIDERATION, EVERY PERSON TO BE HOUSED WHO IS AGED 18 YEARS OR OVER MUST PROVIDE THE WLALC WITH DOCUMENTATION OF INCOME (A STATEMENT OF INCOME FROM THEIR INCOME PROVIDER OR PROVIDERS IF MORE THAN ONE) and a RENT LEDGER from their Current OR Previous Tenancy.**

***Any housing applicant will not be placed on the application housing list until such documentation, as referred to above, is provided. The WLALC is not obliged to contact applicants for documents.***

**CURRENT TENANCY DETAILS:**

|  |  |
| --- | --- |
| Name of Landlord / Agent |  |
| Address of Landlord / Agent |  |
| Phone Number: |  |
| Length of time at this address? |  |
| Rent Paid | $ |

**PREVIOUS TENANCY DETAILS:**

|  |  |
| --- | --- |
| Name of Landlord / Agent |  |
| Address of Landlord / Agent |  |
| Phone Number: |  |
| Length of time at this address? |  |
| Rent Paid | $ |

**REASON WHY YOU NEED HOUSING FROM THE WLALC:**

|  |
| --- |
|  |
|  |
|  |

**LIST OTHER ORGANISATIONS YOU HAVE APPLIED TO FOR HOUSING**

|  |
| --- |
| The Department of Housing (please circle one) **YES NO** |
| Any other Aboriginal Housing Provider – (please circle one) **YES NO**  Name of the organisation(s) – |

**EVIDENCE THAT DEMONSTRATES YOU WILL PAY RENT**

RENTAL LEDGER

EVIDENCE OF CONTRIBUTION/S YOU MAKE TO YOUR CURRENT HOUSEHOLD

BANK STATEMENT

EVIDENCE OF LOAN REPAYMENTS

OTHER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REFEREES**

|  |  |  |  |
| --- | --- | --- | --- |
| **BUSINESS REFEREE** |  | RELATIONSHIP |  |
| PHONE |  | MOBILE |  |
| **PERSONAL REFEREE** |  | RELATIONSHIP |  |
| PHONE |  | MOBILE |  |

**PLEASE NOTE:**

**OFFER OF HOUSING**

APPLICANTS ON THE HOUSING LIST WILL BE REQUIRED TO COMPLETE A NEW APPLICATION AND SIGN A CONSENT FORM BEFORE AN OFFER WILL BE MADE.

OFFERS WILL ONLY BE MADE TO WLALC MEMBERS WHO HAVE SATISFIED ALL APPLICATION REQUIREMENTS. **THE WLALC REQUIRES A BOND AND FIRST TWO (2) WEEKS RENT TO BE PAID.** THIS MUST BE PAID BEFORE A HOUSE IS OFFICIALLY OFFERED TO SOMEONE. APPLICANTS HAVE TWO WEEKS FROM THE DATE OF OFFER TO PAY THE BOND AND FIRST TWO WEEKS RENT BEFORE AN OFFER IS WITHDRAWN.

THE WLALC RESERVES THE RIGHT UNDER ALL CIRCUMSTANCES TO MAKE DECISIONS THAT ARE IN ITS BEST INTERESTS AND THAT OF ITS HOUSING STOCK/ASSETS. IN THE EVENT THAT THE WLALC OBTAINS VERIFIABLE INFORMATION THAT LEADS IT TO REASONABLY CONCLUDE THAT AN APPLICANT MAY UNDERMINE THOSE INTERESTS AND POSE A THREAT TO ITS ASSETS - IT WILL ACT ACCORDINGLY TO SAFEGUARD ITS INTERESTS. THIS APPLIES AFTER AN OFFER OF HOUSING HAS BEEN MADE.

**PROVIDE FALSE OF MISLEADING INFORMATION:**

APPLICANTS WHO **DELIBERATELY AND/OR KNOWINGLY** MAKE OR PROVIDE ANY MISLEADING INFORMATION WILL BE REMOVED FROM THE HOUSING LIST.

**CONSENT FORM:**

APPLICANTS WILL BE REQUIRED TO FILL OUT AND SIGN THE CONSENT FORM. IF THE CONSENT FORM IS NOT COMPLETED AN OFFER OF HOUSING WILL NOT BE MADE.

**PRIVACY:**

We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords, your current or previous employer and your referees. Your consent to us collecting this information is set out below. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors.

If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered or, if considered, may be rejected.

**CONSENT:**

**I the Applicant acknowledge that I have read the Privacy Disclosure Statement. I authorise the WLALC to collect information about me from:**

**1.** My Previous landlords

**2.** My personal referees

**3.** Any Tenancy Default Database which may contain personal information about me. I also authorise the WLALC to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA).

**I/we, the above applicant, understand and agree to the following tenancy conditions with the WLALC: TICK BOXES 1 to 6 -**

**1.** I understand that should my/our application **not** be accepted, the WLALC is not required or obliged to disclose why or supply any reasons for the application being declined

**2.** I understand that should my/our application **not** be accepted, the WLALC will keep a copy of the full application and supporting documents on file

**3.** I understand that should my/our application be approved the amount payable on sign up is as follows: 2 weeks rent plus a rental bond (equivalent to 4 weeks rent)

**4.** I acknowledge that this is an application to rent a WLALC property and that my application is subject to the WLALC’s approval

**5.** I acknowledge that the WLALC has the right to act to safeguard its interests and to protect its housing assets

**6.** I declare that all information contained in this application is true and correct

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant Name Signature Date**

**Office use only:**

Application Received Date (application date): …………../…………../……………………….

Statement(s) of income provided for all household Members aged 18 years or older at time of lodging the application. (Circle one) **YES / NO**

**If NO,** advise applicant that their application cannot proceed to the housing list until provided.

Rent Ledger from current or previous tenancy received **(where applicable)** at the time of lodging the application (Circle one) **YES / NO**

**If NO,** advise applicant that their application cannot proceed to the housing list until provided.

Evidence required to demonstrate ability to pay rent (Circle one) **YES / NO**

**If NO,** advise applicant that their application cannot proceed to the housing list until provided.

Current and or previous tenancy - Name and contact details of landlord provided (Circle one) **YES / NO**

**If NO,** advise applicant that their application cannot proceed to the housing list until provided.

Read and Completed Consent page – ticked all boxes – printed and signed name and dated page (Circle one) **YES/ NO**

**If NO,** advise applicant that their application cannot proceed to the housing list until provided.